

# Our Class AI Code of Conduct

## Smart, Fair, and Responsible AI Use

### TEACHER PREP

#### Time requirement:

One to two 60-minute class periods

#### Grade Level: 4–8

#### Materials:

- Scenario cards (6–8 total)
- Scenario Discussion Worksheet (1 per group at each scenario station)
- Rule Drafting Sheet (1 per group)
- Chart paper or Our Class AI Code of Conduct poster
- Exit slips (1 per student)
- Timer (optional)

## Teacher's Guide

Many students are already using AI tools as part of their schoolwork, which can make it challenging for teachers to determine what's appropriate, what's not, and how to communicate expectations clearly. This lesson creates an opportunity for a fun but honest conversation about AI use in the classroom. Rather than just handing students a list of rules, students review realistic school scenarios, discuss possible outcomes, and work together to create a shared Class AI Code of Conduct that reflects agreed-upon rules and/or expectations for responsible AI use.

### BEFORE THE ACTIVITY

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#### Prepare Materials

- **Print** or digitally assign scenario cards.
- **Set up stations** (physical or digital), each with: one scenario card and a copy of the Scenario Discussion Worksheet (1 for each group).
- **Display** "Questions To Think About at Each Scenario" slide.

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#### Organize Groups

- Place students in groups of 3 or 4.
- Each group will rotate through 3 or 4 scenarios.

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#### Set Expectations

- Emphasize respectful listening and thoughtful participation.
- Remind students that there may not be one "right" answer.

## DURING THE ACTIVITY

### 1 Opening Discussion (~10 minutes)

Begin with a brief class conversation using prompts such as:

- What are some ways you and your peers are already using AI?
- Do you know of any ways you can use AI to help with your schoolwork?
- What are some ways you can use AI to help you with schoolwork?

Explain that instead of guessing what's OK or not, today you will work together as a class to help decide how AI should be used in your classroom.

### 2 Scenario Investigation (~30–40 minutes)

How It Works:

- Groups rotate through 3 or 4 scenario stations.
- They should spend 8–10 minutes at each station and:
  - a. Read the scenario.
  - b. Discuss scenario questions.
  - c. Record their ideas/ observations (not full rules yet).

### 3 Drafting Rules/Expectations (~15 minutes)

After rotations, groups work together to review their notes and discuss:

- Which situations felt OK or appropriate?
- Which situations felt unclear or risky?

Each group then:

- Drafts 2 or 3 proposed class rules
- Chooses their strongest 1 or 2 rules to share with the class

### 4 Whole-Class Discussion (~20 minutes)

One at a time, groups will share/explain their rules/expectations.

Write each rule on the whiteboard or shared document so everyone can see them.

After all groups have presented, as a class:

- Group similar rules together.
- Clarify any confusing wording.
- Vote on the rules that will make up your Class AI Code of Conduct.
- Six to eight rules total is a good amount—it's enough to cover real situations without becoming something students stop reading/ remembering.

**Teacher Tip:** Phrase rules as guidelines (rather than saying “don’t”) whenever possible. For example:

- Instead of “Do not use AI to write assignments,” try: “We use AI to support our thinking, not to do our work for us.”
- Students respond better to:
  1. Purpose
  2. Reasoning
  3. Shared ownership

## AFTER THE ACTIVITY

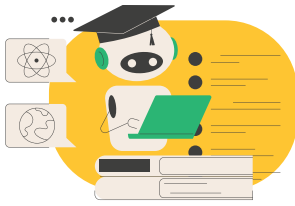
### Create/Display the Class AI Code of Conduct

Write the 6–8 rules/expectations:

- On chart paper
- On the Our Class AI Code of Conduct page to share with each student or display in your classroom
- Consider having students sign or decorate the final version
- If desired, collect the Scenario Discussion Worksheets and/or Rule Drafting Sheets for a quick assessment option.

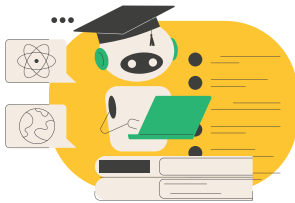
**Reflect:** Have students complete their exit slips. These can be turned in for a quick assessment option or used for a whole-class reflection discussion.

# Scenario Cards



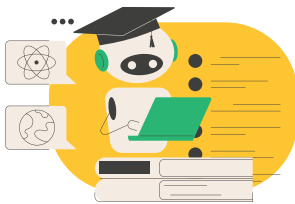
## Scenario 1: Homework Help or Homework Cheat?

A student asks an AI tool to explain how to solve one of the five math problems the teacher assigned. After reading the explanation, they solve the rest of the problems on their own.



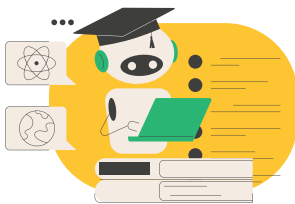
## Scenario 2: Copy and Paste

A student types the essay prompt into an AI tool, copies the paragraph it generates, and submits it as their own completed essay.



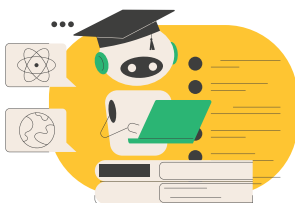
## Scenario 3: Brainstorm Boost

A student uses AI to generate a list of possible ideas for a science project. They choose one idea and create the rest of the project entirely on their own.



## Scenario 4: The Quiz Shortcut

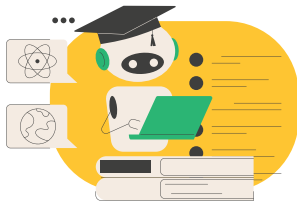
During an online quiz, a student opens another tab to use an AI tool. They don't enter the exact question but ask for help with the topic.



## Scenario 5: Personal Information

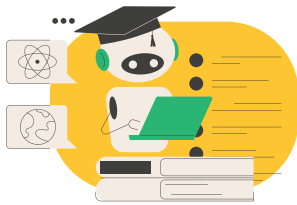
A student enters the full names, school name, and grade of everyone in their group project into an AI tool to make a Google Slide presentation for a project they completed entirely by themselves. They had permission to use an AI tool to create the presentation.

# Scenario Cards



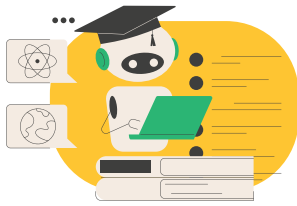
## Scenario 6: Confident but Wrong

A student uses an AI tool to look up facts about a historical event. They use those facts to support their answers to an assignment but later find that the information was inaccurate, and they receive a low grade because of it.



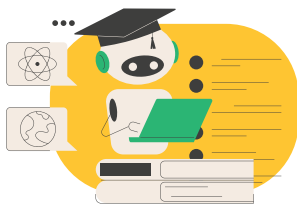
## Scenario 7: Group Project Drama

During a group project, one student uses AI to write their section without telling the other group members. The other group members submit the project assuming all the work was done independently.



## Scenario 8: Editing Assistant

A student writes a rough draft of an essay and then asks AI to suggest ways to improve sentence clarity and grammar.



## Scenario 9: Creative Writing Helper

A student is struggling with how to describe the setting in a short story for English class. They ask AI to write a sample paragraph, read it, and then write their own description inspired by the AI example.



## Scenario 10: Prompting for Fun

During free time, a student asks an AI tool to generate funny roasts about classmates and teachers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_



# Scenario Discussion Worksheet

At each station you visit, read the scenario and talk through each question before writing your answers. There may be more than one reasonable response, so focus on sharing ideas and listening respectfully.

Scenario #: \_\_\_\_\_

Briefly describe the situation in your own words: \_\_\_\_\_

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How is AI being used in this scenario?  
(Check all that apply.)

- To help understand something
- To get ideas or examples
- To do the work for the student
- To make something fun/funny
- I'm not sure

What concerns, if any, does this situation raise? (Check all that apply.)

- Cheating/unfair advantage
- Privacy/sharing personal information
- Incorrect/misleading information
- Unclear expectations
- No concerns—this seems OK

Do you think this use of AI is appropriate for school? Explain why or why not.

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What rule/expectation might help in situations like this? (Don't worry, you don't need perfect wording yet.)

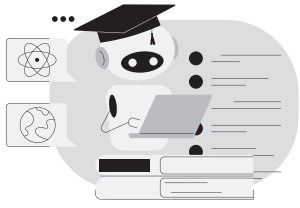
In our class, students should/should not: \_\_\_\_\_

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Group Names: \_\_\_\_\_



## Rule Drafting Sheet

As a group, review the scenarios your group examined and look for patterns or common concerns. Work together to draft two or three possible rules/expectations that could help guide AI use in your classroom. Be ready to discuss your rules with the class.

Look back at your Scenario Discussion Worksheets. Which AI situations came up more than once? (Check all that apply.)

- Using AI to help understand
- Using AI to get ideas
- Using AI to do the work for you
- Using AI during quizzes/tests
- Sharing personal information
- AI giving wrong or biased information
- Group work fairness
- Other: \_\_\_\_\_

Based on what you noticed, write two or three possible rules/expectations. (Don't worry about perfect wording yet.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Put a star next to the rule/expectation you think is the most important for your class right now. Why do you think this one matters the most?

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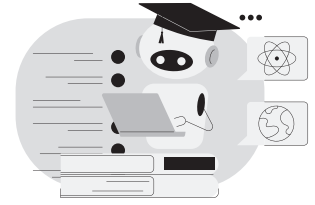
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Name: \_\_\_\_\_

Date: \_\_\_\_\_

## **Exit Slip:** Our Class AI Code of Conduct



**1** Which AI scenario made you think the most? Why?

**2** Which rule in Our Class AI Code of Conduct do you think is the most important?

**3** Explain why you chose that one.

**4** One thing I'll remember about using AI responsibly is:

# Our Class AI Code of Conduct

Write the agreed-upon  
rules/expectations:

